

## WHITEFORD BUILDING BELL SCHEDULES

	Doors Open	Breakfast	1st Bell	Tardy Bell	Dismissal
Elementary	7:20	7:20-7:45	7:30	7:40	2:55
Middle/High	7:35	7:35-8:00	7:50	8:00	3:00

## WHITEFORD DROP-OFF/PICK-UP PROCESS

The district parking lots have been paved, resealed, painted, and receiving additional signage to outline new traffic patterns to improve traffic flow. In order to ensure the safety of our students and staff, we ask that parents/guardians and all others, please follow the guidelines listed below for drop-off and pick-up processes for bus and car riders. There will be no bus traffic in the front of the middle/high school per the previous routine as all bus traffic will now be limited to the new bus loop. **Parents/guardians and student drivers are not permitted in the bus loop areas from 7:30-8:15am and 2:30-3:15pm on school days. Note: Detailed maps are provided after this document.**

	I HAVE AN ELEMENTARY STUDENT ONLY	I HAVE A MIDDLE SCHOOL STUDENT ONLY	I HAVE A HIGH SCHOOL STUDENT ONLY	I HAVE STUDENTS AT BOTH BUILDINGS
<b>BUS DROP-OFF</b>	Drop off and enter Door C.	Drop off and enter Door F (MS Wing) or Door G (Weight Room Area).		
<b>PARENT DROP-OFF</b>	Drop off and enter Door C. Leave two-way exit.	Drop off and enter Door D. Leave middle exit.	Drop off and enter Door A. Leave middle exit.	(Elementary) Drop off and enter Door C; (MS/HS) Drop off and enter Door K. Leave two-way exit.
<b>BUS PICK-UP</b>	Dismissed by staff, boards bus, and goes to MS/HS bus area.	Dismissed out Doors F or G to board the bus.		
<b>PARENT PICK-UP</b>	Park in the main lot and proceed to get your student(s). Leave two-way exit.	Park along the curb near Door D. Leave middle exit.	Park along the curb near Door A. Leave middle exit.	Park in the main lot and proceed to get your student(s). Leave two-way exit.

At **DROP-OFF**, we expect parents/guardians to pull forward to fill one (1) of the four (4) designated areas marked with paint and cones. Once four (4) cars are parked in the designated areas (1-4), all students will exit the car, and proceed to the designated door. Those four (4) cars will pull away, and the next four (4) cars will fill the four (4) designated spots. The process will repeat throughout the **DROP-OFF** process. If this process is followed at all three (3) **DROP-OFF** areas, the **DROP-OFF** process will go much smoother and faster.



