

WHITEFORD AGRICULTURAL SCHOOLS
FIRE/TORNADO/SAFETY DRILL COMPLETION FORM

Building: MS/HS

ELEMENTARY

School year: 2019-20

Date of Drill: 9 / 26 / 19

Time: _____ : _____ AM PM

Location: ☒ Classroom _____ Lunch _____ Recess _____ Other _____

Type: ☒ Fire _____ Tornado _____ Safety _____

Name of Person in Charge of Drill: Michael Shepherd

Signature of Principal Acknowledging Completion: Michael Shepherd

Fire Drills

- 5 per year
- 3 before December 1
- 2 during remainder of year

Safety Drills

- 3 per year
- 1 before December 1
- 1 after January 1

Tornado Drills

- 2 per year
- 1 during March

Other Requirements:

- 1 drill during lunch, recess or time when students are not in classrooms
- List of Scheduled Drills to County Emergency Management Coordinator by September 15
- Drill can be rescheduled for severe weather, fire, epidemics, utility outage infrastructure failure, etc.
- A cancelled drill must be rescheduled within 10 days of a cancelled drill.
- Documentation of Drill must be placed on website within 30 days of the drill
- Drill documentation must remain on website for 3 years.