



Dual Enrollment & Direct College through MCCC

High School students who are considering Dual Enrollment/Direct College at Monroe County Community College must complete the following steps. Upon approval by MCCC, Whiteford High School will pay the MCCC tuition for the semester. Dual Enrolled students provide their own transportation. Additionally, students are responsible to manage the calendar of each institution, (i.e. final exams at WHS, MME testing for juniors, variation in course start dates at MCCC versus WHS, variation in spring break dates, cancellation due to weather, etc.).

Steps for Dual Enrollment

1. Verify that your cumulative GPA is at 2.5 or above
2. Receive qualifying scores on the COMPASS, ACCUPLACER, PSAT, ACT or SAT. If you have not taken any of these tests see Mr. Mensing
3. Complete an application for MCCC on-line.
4. Receive the Dual Enrollment Form from Mr. Mensing.
5. Ask Mrs. Lake for an official transcript to be sent to MCCC (if this is your first dual enrollment semester).

Additional Information:

- Dual Enrollment: Most students enroll in courses on weekday evenings or weekends. Students must carry a total course load at WHS of 6 periods (5 periods if taking 2 classes at MCCC).
- Dual Enrollment: Students may be approved for MCCC courses that meet during the WHS school day. See Mr. Mensing
- Dual Enrollment: Students may be approved to take more than one course at MCCC. See Mr. Mensing.
- MCCC courses will not be approved if a like course is available at WHS and the student has not taken it here.
- Students must indicate where credit will be given (high school, college, or both). We recommend taking the course for college credit only since your grade for a college class will have an impact on your GPA should you decide to take it for high school credit. If you have applied for the NCAA Clearinghouse, and you need the course to qualify, the NCAA requires you to take the course(s) for high school credit so it is recorded on your high school transcript. Please discuss this with Mr. Mensing.

- Dual Enrollment Reminder: MCCC does not accommodate the time restraints of a high school students (ex: sports, musicals, etc.).
 - Students who withdraw from an MCCC course *may not* be approved by WHS to enroll at MCCC for a subsequent semester.
 - If a student fails to successfully complete an eligible course (or withdraws after MCCC deadline), the student and his/her parents are responsible for reimbursing the District for such charges incurred by the District for such enrollment. In the event reimbursement is not made in a reasonable period of time, the Superintendent is authorized to file claim against the student and/or his /her parents in Small Claims Court for collection (Board Policy 2271).
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How to use the MCCC website to find courses:

- www.monroeccc.edu
- click on Register for Classes tab
- click on appropriate semester (ex: Fall, 2017)
- Click Class Schedule PDF file
- When you find a course you would like to take locate the course number, name and section number and record these on the dual enrollment form

Please contact Mr. Mensing at 734-856-1443, ext. 103 or mensing@whiteford.k12.mi.us with any questions.

****PLEASE RETURN THE BOTTOM PORTION OF THIS FORM**

I have reviewed and discussed the above information regarding dual enrollment/direct college with my child, _____.

STUDENT SIGNATURE

DATE

PARENT SIGNATURE

DATE

Monroe County Community College Dual Enrollment Application Steps for Dual Enrollment

1. Discuss your plans with your parents.
2. Meet with your high school counselor **and**
 - Take the MCCC placement test **or** submit ACT or SAT scores.
 - Submit with high school transcripts to MCCC with the application and all of your test scores.

Admission to the college is based upon high school performance (GPA of 2.5 or higher) and Placement test or ACT/SAT scores.

***Students with an I.E.P. should contact the Learning Assistance Lab at MCCC @ 734.384.4167.*
Course selection is limited by the high school, Monroe County Community College, and availability of course desired.**

Name _____ SSN or MCCC ID # _____

Date of Birth _____ Male _____ Female _____

Address _____

City/State/Zip _____ Phone (required) _____

High School _____ Current Grade _____ Grad Year _____

Emergency Contact _____ Emergency Contact Phone _____

To be completed by high school representative:

Subject _____ Course number _____ Section _____ Credits _____

Subject _____ Course number _____ Section _____ Credits _____

Subject _____ Course number _____ Section _____ Credits _____

Subject _____ Course number _____ Section _____ Credits _____

Semester Requested: Fall _____ Winter _____ Spring _____ Summer _____

High School GPA _____ (2.5 or higher)

PAID FOR BY SCHOOL DISTRICT _____ YES _____ NO (UP TO THE STATE'S DUAL ENROLLMENT SCHOOL PAID AMOUNT)

*The high school student identified above is recommended and approved for the course(s) and semester requested.
This student has been counseled and determined eligible according to the guidelines stated in the Post Secondary Enrollment Options Act.*

School authorization _____ Date _____

PLEASE MAKE COPIES PRIOR TO SUBMITTING FORM

MCCC has my permission to release academic information and/or grades to the high school and/or parents or guardians.

Signature of Student _____ Date _____

Signature of Parent or Guardian _____

It is the student's responsibility for dropping or withdrawing from class. Please contact your high school counselor **before** dropping or withdrawing from any class. If you do not attend class, you will receive a permanent failing grade.

FOR MCCC USE ONLY:

Approved by _____ Date _____

