WHITEFORD SCHOOLS
OTTAWA LAKE, MICHIGAN 49267

July 8, 2019

Call to Order / Pledge of Allegiance / Roll Call

A regular meeting of the Whiteford Agricultural School Board of Education was called to order at 6 p.m. by President Tracy Malhoit on July 8, 2019. The Pledge of Allegiance was led by Mrs. Malhoit. Members present were Mrs. Malhoit, Christine Bischoff, David Dixon, Shane Hillard, Mike Iott, and Janelle Young.

Kristi Mock was absent.

Also present were Superintendent Valerie Orr and Chief Financial Officer Michelle Strick. There were 0 visitors present.

Approval of Agenda

A motion was made by Mr. Hillard, seconded by Mr. Dixon, to approve the agenda as amended. Motion approved – 6 yes, (1 absent/Mock).

Special Presentations

There were no special presentations.

Correspondence

Tracy Malhoit shared correspondence from Mr. Howard and MSVMA.

Approval of Consent Agenda Items

Mrs. Orr presented the following consent agenda items for approval.

a. Minutes of last month's regular meeting and special meetings
b. Treasurer's Report (June 2019)
c. 2019-2020 Depositories for School Funds (financial institutions for doing business with; either on a regular basis or for investments): 5/3 Bank, Bank of America, Cadre/Michigan School District Liquid Asset Fund (MILAF), Citizens Bank, Comerica Bank, Flagstar Bank, Huntington Bank, Key Bank, Monroe Bank and Trust, PNC Bank and Sky Bank
d. Retention of Thrun Law Firm as the district's law firm for 2019-2020
e. Compensation for Board members to be $30 per meeting up to a total of not more than fifty-two (52) meetings per year (current practice)
f. Authorize the administration to post special meetings on behalf of the Board of Education
g. Authorize the following people to sign checks, contracts, agreements and purchase orders as follows:

- Accounts Payable and Payroll – Secretary and Treasurer of the Board
- Student Activity Account – Secretary or Treasurer of the Board or Chief Financial Officer
- Debt Account – Secretary or Treasurer of the Board or Chief Financial Officer
- Sinking Fund Account – Secretary or Treasurer of the Board or Chief Financial Officer
- Cafeteria Fund – Chief Financial Officer or Superintendent
- Athletic Account – Chief Financial Officer or Superintendent
- Purchase Orders – Chief Financial Officer
- Contracts and Agreements – Superintendent

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h. Not charging for Notice of Board Meetings as this information is available on the district website

i. Designate the Superintendent to assume the responsibilities of the Board Secretary and the Chief Financial Officer or Superintendent to assume the responsibilities of the Board Treasurer
j. Designate the Chief Financial Officer as the Electronic Transfer Officer
k. Membership to Michigan Association of School Boards for 2019-2020

A motion was made by Mr. Dixon, seconded by Mr. Iott to approve the consent agenda as presented. Motion approved – 6 yes, (1 absent/Mock).

Administrative Reports

Elementary School – Mrs. Shepherd

Mrs. Shepherd was not in attendance at the meeting.

Middle/High School – Ms. Tuller

Ms. Tuller was not in attendance at the meeting.

Mrs. Orr presented new graduation requirements for approval.

A motion was made by Mrs. Young, seconded by Mr. Hillard to approve the new graduation requirements. Motion approved – 6 yes, (1 absent/Mock).

Superintendent's Report

1. Resignation – Kris Hubbard resigned from her Varsity Softball coaching position, effective June 10, 2019.

2. Schools of Choice – At the June 28th application deadline, Whiteford had received 13 Schools of Choice applications from district residents to attend other school districts; none of which were current Whiteford students. Our 1% cap is 7.5 students based on last year's enrollment; however, all were released as all of them were not included in our student enrollment numbers.

3. EDUStaff Coach: Jason Mensing is recommending the hiring of the following individuals through EDUStaff to serve as a coach in the district.

Coach	Sport	2019-2020 BA Step/Percentage	Amount
David DeVantier	JV Boys Basketball	2BA / 8%	$2,955.12
John Morningstar	V Softball	8BA / 10%	$4,266.20

4. Acknowledgement of Gifts/Donations – Donations were received from the following individuals/organizations:

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- MTS Seating.....$2,000.00 ..... Chairs for use in buildings

Recommendation to Hire JV Baseball Coach

A motion was made by Mr. Dixon, seconded by Mr. Iott to hire R.J. Rios as the JV Baseball Coach for the 2019-2020 school year at 6% of Step 7BA of the 2017-2020 WEA Master Agreement. Mr. Rios is our new PE teacher. Mr. Mensing has recommended this hire and Coach Pant has met with Mr. Rios and is also supportive of this hire.
Motion approved – 6 yes, (1 absent/Mock).

Recommendation to Hire MS Boys Basketball Coach

A motion was made by Mr. Dixon, seconded by Mr. Hillard to hire John Rice as the MS Boys Basketball Coach for the 2019-2020 school year at 4% of Step 15BA of the 2017-2020 WEA Master Agreement.
Motion approved – 6 yes, (1 absent/Mock).
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Teacher Merit Pay

Pursuant to Board Policy 3124.01 – Performance Based Compensation – if a teacher receives an "effective" or "highly effective" rating on their annual year-end evaluation, along with other factors, then they may be eligible for additional compensation. A motion was made by Mr. Iott, seconded by Mrs. Young that those individuals receiving an effective or highly effective rating for the 2018-2019 school year receive performance-based merit pay of $100.00.
Motion approved – 6 yes, (1 absent/Mock).

Recommendation to Hire Administrative Assistant to Superintendent/Chief Financial Officer

A motion was made by Mr. Iott, seconded by Mr. Dixon to hire Diane Kaiser as the new Administrative Assistant to the Superintendent/Chief Financial Officer and approve her contract as presented.
Motion approved – 6 yes, (1 absent/Mock).

Appoint Board Representative to MASB Legislative Relations Network

A motion was made by Mr. Hillard, seconded by Mrs. Malhoit, to appoint Mike Iott as the Board's representative to the MASB Legislative Relations Network for the 2019-2020 school year. Motion approved – 6 yes, (1 absent/Mock).

Appoint MCABOE Representative

A motion was made by Mr. Hillard, seconded by Mrs. Malhoit, to appoint Mike Iott as the Board's representative to the Monroe County Association of Boards of Education for the 2012-2020 school year.
Motion approved – 6 yes, (1 absent/Mock).

Athletic Ticket Prices

A motion was made by Mrs. Young, seconded by Mr. Iott, to adopt the following athletic ticket prices for the 2019-2020 school year. Those noted with an asterisk (*) have increased from the previous year:
Motion approved – 6 yes, (1 absent/Mock).

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Ticket Prices

All Fall / Winter High School Sports	$5.00
JV/Varsity Baseball and Softball, and all MS Sports	$3.00
Senior Citizens (age 62 and up)	$3.00*

Athletic Passes:

Family Pass (entire year)	$100.00
Senior Citizen Pass (entire year)	$20.00*
Student Pass (non-participating students; entire year)	$35.00

Pay-to-Participate Fees:

High School Sports	$210.00
Middle School Sports	$130.00

A point of clarification, if a student purchases a season pass during the fall or winter season and subsequently participates in a winter or spring sport), the $35.00 fee will be deducted from the balance due for their pay-to-participate fee as the cost of the pass is built into the annual participation fee.

Approval of Preliminary Bond Application for November 2019 election.

A motion was made by Mr. Dixon, seconded by Mr. Iott, to approve the preliminary bond application. The application includes a refunding of the 2002 bond, which is funding at approximately 3.55 mills for this year. The sinking fund is set to expire and the district will not seek a renewal this November. The total estimated cost for the bond proposal is $15,405,000. The estimated proposed bonds would be 4.93 mills, which is a 1.38 mil increase over the existing bonds. Motion approved – 6 yes, (1 absent/Mock).

Adjournment

The regular meeting adjourned at _____ p.m.

Minutes approved _____, President

Minutes approved _____, Secretary

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